

## PUBLIC NOTICE

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## NEW FILING AND ELECTRONIC PAYMENT METHOD FOR SMALL CLAIMS

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO 247 West Third Street, 11th Floor San Bernardino, Ca 92415-0302 www.sb-court.org

909-708-8747

R. Glenn Yabuno Presiding Judge

Anabel Z. Romero Court Executive Officer **SAN BERNARDINO, CA**— FileSubmit is now available for small claims filers to electronically file and pay fees securely online in place of fax filing.

Using a phased-in approach, FileSubmit allows court users to file documents with the court and to submit payment electronically and securely via the Internet. At this time, small claims is the only case type available but will be expanded to include civil, landlord-tenant, criminal, appeals, and family law until eFiling is available.

Documents submitted via FileSubmit must be in a non-editable Portable Document Format (PDF), and cannot exceed 15 documents and one case per submission.

For information on FileSubmit and other ways to file with the court, please visit <a href="https://www.sb-court.org/how-can-i-file">https://www.sb-court.org/how-can-i-file</a>.

For media inquiries, contact Julie Van Hook, Communication and Public Affairs Officer, <a href="mailto:courts-pio@sb-court.org">courts-pio@sb-court.org</a>.